

August 6th, 2020 SJNA Board Meeting Minutes

Present: Mary Humphreys, Cynthia Prokop, Pat Crowder, Elmer Thomas, Joann Fusilier, Peggy Mason and neighbor Todd

Meeting called to order

Last month's meeting minutes read.

Minutes Approved.

Treasurer's Report (included)-Pat Crowder

Pat worked up a proposed budget for the year based on past expenses and estimates for future expenses. (January 1-December 31)

Categorizing expenses related to each Committees needs:

Utilities

Beautification-Lawn Maintenance(Contract) and Other Improvements

Administrative-Postage, Liens, Office Expenses

Communication

Social Committee (Activities)(Welcome)

Safety Committee

Architectural Committee

Special Projects (Fence)

Bank Fees

Collecting signatures for First Security/Sign necessary documents

For receipts, submit, scan or send to Pat for reimbursement and filing for record keeping purposes.

Tabled discussions for later-Online payment setup and insulated draw account-set up discussion with First Security to explore options and recommendations.

**Motion made to approve treasurer's report.

**Motion approved.

ACC Committee Report Joan Fusilier

Joan has met with Mary to go over general idea of her responsibilities as Architectural Committee Chair

Committee Members are growing-currently 4 members, including Peggy, Todd and Elmer

Complaints -Given complaints from website and some homeowners

Procedures will be decided on at a separate ACC meeting, notes will be included (Meeting August 25th, 2020)

Any ACC concerns sent via email or the website will be forwarded to Joan

Activities Committee Report Mary Humphreys

The Activity Committee has not yet met to discuss the possibility of a Yard Sale this Fall. December plans for something with Santa (the Masons) will also be discussed.

Beautification Committee Report (included) Mary Humphreys

Meeting on July 21st for the committee

Committee Members-Jacob Smith, Jacki Lamar, Larry Crowder met with Landscapers to discuss several options and answer lots of questions concerning our landscaping.

Jacki has offered to donate some plants to help fill the traffic circle where the diseased Roses were removed

Larry volunteered his power washer for use in cleaning entrances

Will be seeking bids for Fence staining, job to be completed in 3 months time (October)

Circle Lights Status? Waiting on fix

Crepe Myrtles in front entrances need attention and removal

An email motion to approve spending on removing the crepe myrtles at the Tyler Street entrances for \$75 labor for each stump removal.

****Motion approved

Communication Committee Report Cindy Prokop

Signs for website

Newsletter for Fall-Each committee to provide an update

Recording Meetings-How to store and Distribute

Make recording available at request for neighbors
Website renewal cost is due and paid for the next year

****Motion made to approve reimbursement and spending for
the annual website renewal in the amount of \$144.00

****Motion approved

Communications, billing, policy documents should be sent either to
the email account for SJNA or the P.O. Box for SJNA, no personal
addresses to be used.

Safety Committee Report Elmer Thomas

Progress on Electronic Speed Signs

Elmer contacted Finnley Vincent and also Phillip Vick with the Streets
Dept. waiting on response, will keep at them for answers

Children at Play signs are at First Security, Elmer will pick up

Unfinished Business

**Summons-status of the lawsuit, discussions with homeowner,
lawyer-Mark Harris**

Update from Mark Harris-

All,

I just talked to Sara about the lawsuit and there have been a couple of filings in the case. One by ARI claiming unfair enrichment by accepting work without payment and one by the defendant (Freda Stringer) basically for failure to meet contract requirements (and performing shoddy work). There is currently a stay to allow for arbitration to take place. Sara has been trying to contact ARI's lawyer (Ashley Peoples) but is not getting a response from her. She thinks that this will get resolved with SJNA being dismissed as a defendant as this case. like most contract cases, could be quite drawn out.

Clearing of the drainage ditches-Tree cleared-Next steps (President / Secretary)

Need to form a committee of folks to look into cleaning up the overgrowth to help mitigate the issue with rats and snakes and other undesirable results of the junk.

New Business (need a motion on each to proceed with decision process)

Renewal of Liability Insurance

Motion to approve continuing the policy coverage and making the policy premium payment in the amount of \$1073 to Auto-Owners Insurance

*****motion approved

Yearly Calendar - Tabled Discussion

Set yearly General Meeting in January and begin yearly terms for present members at that time - Tabled Discussion

Adjournment

**Motion to adjourn the meeting

**Motion approved

A handwritten signature in black ink, appearing to be 'CJP', located in the bottom right corner of the page.

**SJNA Board Meeting Agenda
August 6, 2020**

- I. **Call to Order**
- II. **Minutes and Approval** - Cindy
- III. **Treasurer's Report and Approval** - Pat
- IV. **Committee Reports.** - In an effort to reduce work for Cindy, please put reports in written form to be given to her after oral report to the board.
 - A. **ACC** - Joan
 - 1. Committee members
 - 2. Procedures
 - 3. Complaints
 - 4. Other
 - B. **Activities** - Yard Sale
 - C. **Beautification** - Mary
 - 1. Committee members
 - 2. Options for flower designs
 - 3. Circle lights
 - 4. Other
 - D. **Communication** - Cindy
 - 1. Signs for sites
 - 2. Newsletter
 - 3. Recording meetings - How to store and distribute
 - 4. Other
 - E. **Safety - Elmer**
 - 1. Committee members
 - 2. Progress on flashing speed signs
 - 3. Other
 - F. **Financial Committee** - Pat
 - 1. Petty Cash
 - 2. Registered with the State Secretary
 - 3. Procedures - receipts, reimbursements
 - 4. Yearly Budget
 - 5. Other
- V. **Unfinished business**
 - A. Summons -
 - B. Next step for drainage ditches ?? Cindy
 - C. Annual meeting
- VI. **New Business**
 - A. Renewal of liability insurance - Mary
 - B. Yearly Calendar
 - C. Who needs what from whom
- VII. **Call to Adjourn**

BUDGET REPORT						
July 31, 2020						
		July	YTD	Budgeted	Difference	Proposed
SUMMARY						
	INCOME	\$1,853.50	\$10,244.00	\$12,862.00	\$2,618.00	\$13,222.00
	EXPENSES	\$11,300.06	\$14,300.36	\$10,469.00	(\$3,831.36)	\$10,100.00
	DIFFERENCE	(\$9,446.56)	(\$4,056.36)	\$2,393.00	(\$1,213.36)	\$3,122.00
INCOME						
	Interest Income	\$1,850.00	\$10,085.00	\$12,862.00	\$2,777.00	\$12,862.00
		\$3.50	\$159.00	\$360.00	\$201.00	\$360.00
	Income Totals	\$1,853.50	\$10,244.00	\$13,222.00	\$2,978.00	\$13,222.00
EXPENSES						
	UTILITIES	113.93	673.84	560.00	(113.84)	1,050.00
	BEAUTIFICATION <i>Contract</i>					
	* Lawn Maintenance	0.00	1,527.48	3,950.00	2,422.52	3,950.00
	* Beautification	978.00	1,008.00		(1,008.00)	3,000.00
	ADMINISTRATIVE					
	* Postage	0.00	297.00	300.00	3.00	500.00
	* Liens	0.00	123.60	200.00	76.40	300.00
	* Office Expenses	0.00	232.25	157.00	(75.25)	450.00
	COMMUNICATION	29.95	96.88	240.00	143.12	400.00
	SOCIAL COMMITTEE	26.18	26.18	12.00	(14.18)	150.00
	SAFETY COMMITTEE	0.00	113.13		(113.13)	250.00
	ARCHITECTURAL COMMITTEE	0.00	0.00		0.00	
	SPECIAL PROJECT (FENCE)	10,152.00	10,152.00	5,000.00	(5,152.00)	<i>Reserves</i>
	BANK FEE	0.00	50.00	50.00	0.00	50.00

Home

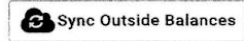
ALL ACCOUNTS FAVORITES ☆

Sort By: Account Number ▾

Checking	Available	Previous Day
Checking *5502 ☆	\$39,929.52	\$39,929.52
TOTAL	\$39,929.52	\$39,929.52

Investment Accounts	Available	Previous Day
FSB CD1 *7742 ☆	\$106.77	\$10,106.77
FSB CD2 *8301 ☆	\$64.96	\$10,064.96
TOTAL	\$171.73	\$20,171.73

Want to see your account balances from other financial institutions without leaving First Security Bank ? You can!



Beautification Committee Report
July 16, 2020

As of last week the sprinkler system is finally operational at the beds and all plants are being watered in the entryways and circles.

It was necessary to replace the existing sprinkler heads in the entry beds with 12" retractable risers in order to reach all the plants. The heads had to be retractable so that they would not be torn off by mowers

The control box was also replaced according to the board vote at the June meeting.

The contract with Natural State Lawn and Landscaping was signed and the company has reached out to the agricultural extension service as well as having met with a member of the USDA National Resources Conservation Services.

They all confirmed our roses in both circles are infected with rose rosette, aka witches broom. The only option is to remove the bushes and replace with plants other than those in the rose family. This disease is transmitted through the air and soil to other rose bushes in the neighborhood. A notice on FB was sent to the community informing them about the situation.

NSLL has offered to remove all rose bushes in the circles for \$300.00. They have offered a number of options with which to replace the roses. The Beautification Committee will review options and make recommendations to the board as soon as possible. The existing rose bushes need to be removed immediately before more neighborhood roses are affected.

Jacob Smith has volunteered to be on the Beautification Committee.

NSLL will be removing the mulch which has fungus in it from the entry beds for free as soon as possible and re-mulching. The contract states mulch in all four beds at \$450.00. They will be adding premium double cut chocolate brown mulch, it is a finer ground mulch and is aesthetically much more attractive and at no additional cost.

Fertilization will not occur until a soil test has been performed to determine exactly what is needed.

The spray washing will be done when water locations have been determined. This will be done at no charge.

